

**cxAddOns**

Global AddOn specialists for Enterprise Software

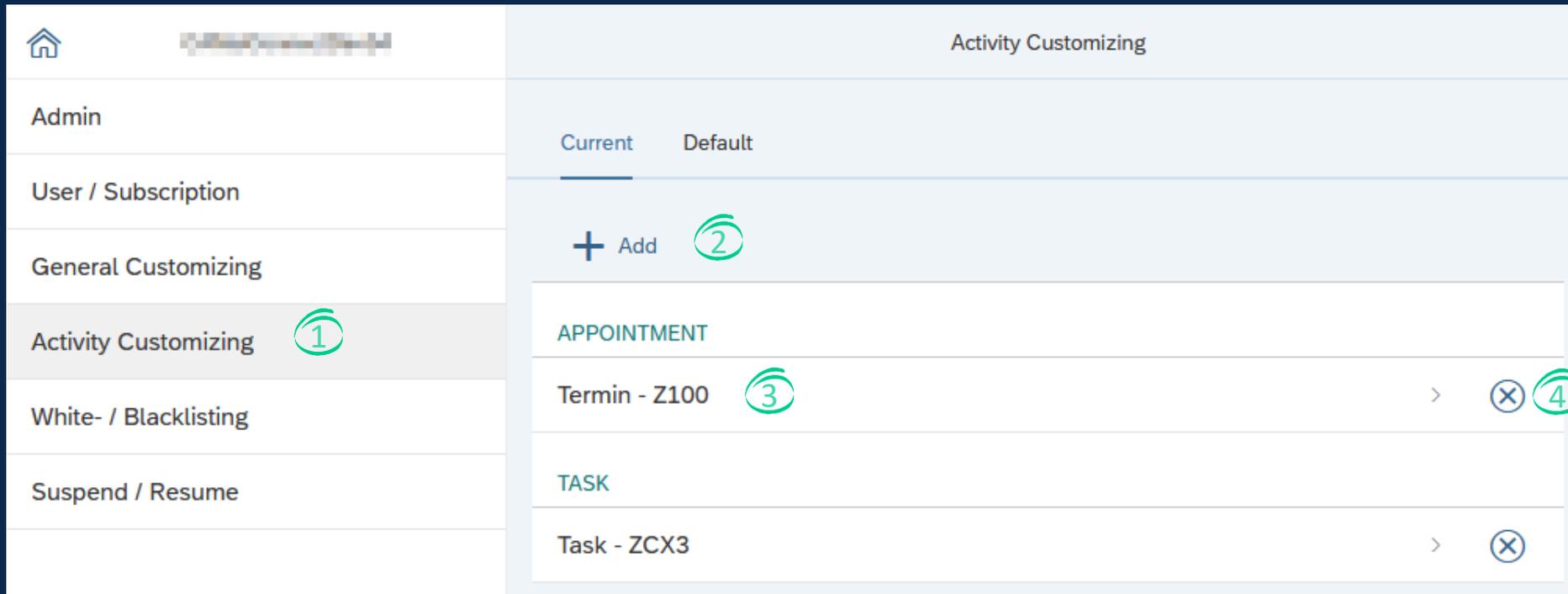


# maiConnect for S/4HANA® Admin Guides

## Activity Customizing

# Activity Customizing

Activity customizing overview list



Activity Customizing	
Current	Default
<b>+ Add</b> ②	
<b>APPOINTMENT</b>	
Termin - Z100 ③	> ⊗ ④
<b>TASK</b>	
Task - ZCX3	> ⊗

- ① Open the maiConnect AdminCockpit and click on the “Activity Customizing” menu item.
- ② New activity customizings can be add by clicking on the Add button.
- ③ By clicking on an existing row, you can edit the details for this activity.
- ④ An activity customizing can be deleted by clicking on the delete button.

# Activity Customizing

Add a new activity customizing

Activity Customizing

5 \*Description:   Use category in Outlook

6 \*Activity type:

7 \*Category:

Synchronize notes  Don't update notes including MS Teams URLs

Synchronize attachments

> Participant options 8

> Partner functions

Status	CRM Status	Default	Prevent further updates to CRM	Prevent further updates to Exchange
⊗ Abgeschlossen	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
⊗ Abgesagt	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
⊕ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 1 Please have a look at the product description for details.
- 5 Description of the activity.
- 6 Activity type can be Appointment, task or phone call.
- 7 The available categories are read from the S/4HANA system.
- 8 With the participant options and the partner functions you can define, which attendees are synchronized.

# Activity Customizing

## Default activity type assignment

Activity Customizing

Current Default

+ Add

	Default Activity Type		Default Activity
⊗	Task	9	Task - ZCX3
⊗	Phone Call		Termin - Z100
⊗	Recurring Appointment	10	Termin - Z100
⊗	Customer Visit		Termin - Z100
⊗	Private Appointment	11	Termin - Z100
⊗	Appointment		Termin - Z100
⊗	Meeting		Termin - Z100

**i** The default customizing defines, which activity type to choose when synchronizing from Outlook to SAP S/4HANA.

The screenshot here shows an example configuration.

- 9 In this example, for task synchronization from Outlook, always ZCX3 is used.
- 10 For recurring appointments the activity type Z100 is used.
- 11 Private appointments are assigned to the activity type Z100. The sync of private appointments can be turned off in the “General customizing”.