



maiConnect for S/4HANA®

Admin Guides

Synchronization Options

Synchronization options



Overview

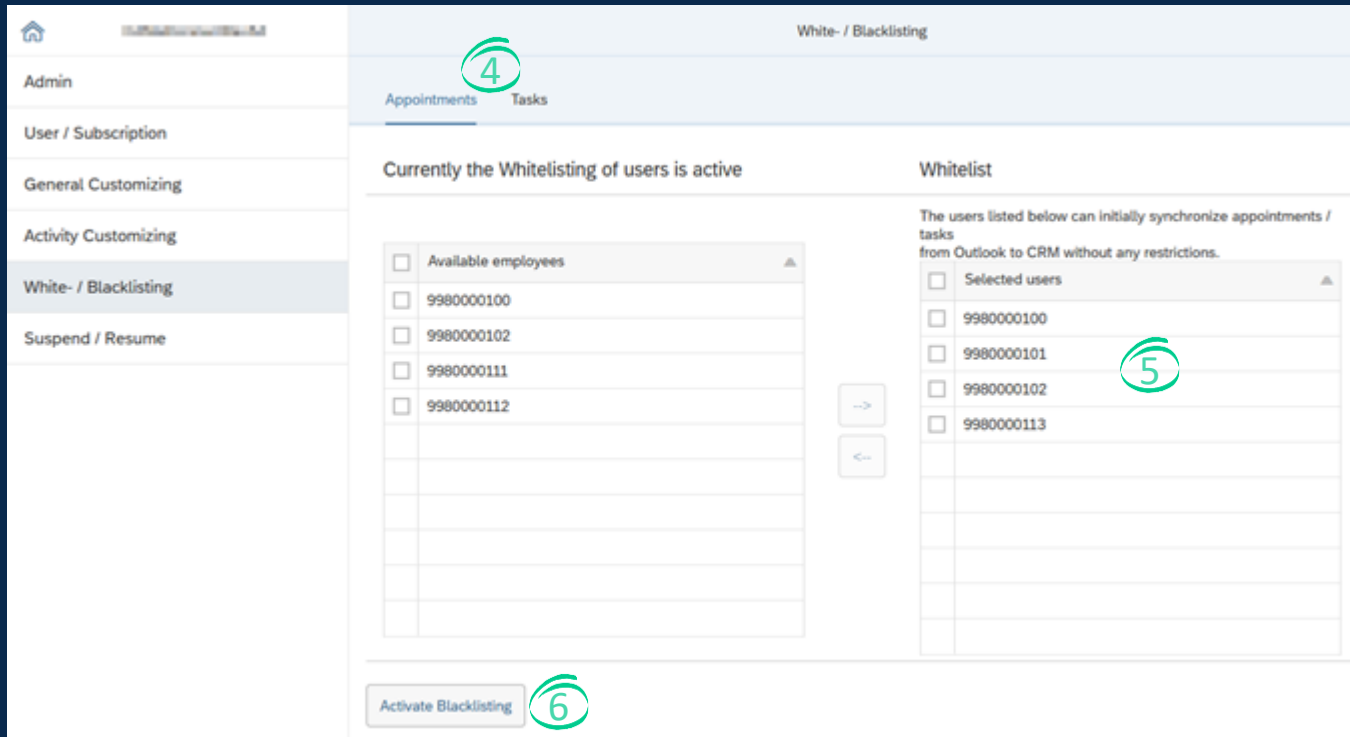
- i** There are different ways to enable the synchronization of maiConnect. The following pages show the different option.

In general, you can choose between these options:

- ① Definition of a user whitelist. These users can synchronize without restrictions.
- ② Synchronizing via adding a sync category.
- ③ Synchronizing via adding a sync prefix.

Synchronization options

Whitelist



i The screenshot shows a whitelist configuration for appointments.

A whitelist means, that the selected users can sync appointments without having to set a category or sync tag. Every appointment in Outlook is synchronized to S/4HANA.

The users on the left cannot perform synchronizations.

- ④ White/Blacklisting can be selected for appointments and tasks.
- ⑤ Users can be moved from the list of available employees to the right list.
- ⑥ With this button you can switch between whitelist and blacklist.

Synchronization options



Blacklist

The screenshot shows a web application interface for configuring synchronization options. On the left is a sidebar menu with items: Admin, User / Subscription, General Customizing, Activity Customizing, White- / Blacklisting (selected), and Suspend / Resume. The main content area is titled 'White- / Blacklisting' and has two tabs: 'Appointments' (active) and 'Tasks'. Below the tabs, a status message reads 'Currently the Blacklisting of employees is active'. The interface is divided into two columns. The left column, 'Available employees', contains a table with checkboxes and employee IDs: 9980000100, 9980000102, 9980000111, and 9980000112. The right column, 'Blacklist', contains a table with checkboxes and employee IDs: 9980000100, 9980000101, 9980000102, and 9980000113. Between the columns are two buttons: '-->' and '<--'. A note above the blacklist table states: 'The employees listed below can initially synchronize appointments / tasks from Outlook to CRM only via categories or sync tag.' At the bottom left, there is a button labeled 'Activate Whitelisting'.

Available employees	Blacklist
<input type="checkbox"/> 9980000100	<input type="checkbox"/> 9980000100
<input type="checkbox"/> 9980000102	<input type="checkbox"/> 9980000101
<input type="checkbox"/> 9980000111	<input type="checkbox"/> 9980000102
<input type="checkbox"/> 9980000112	<input type="checkbox"/> 9980000113

i The screenshot shows a blacklist configuration for appointments.

A blacklist means, that the selected users can only sync appointments when a certain category or sync tag is set. Every other appointment is not synchronized.

Attention: For the users on the left every appointment is synchronized.

Synchronization options



Sync category and sync prefix

The screenshot shows the 'General Customizing' interface with the 'Appointments' tab selected. The left sidebar contains a menu with 'General Customizing' highlighted and a green circle with the number 7 next to it. The main content area has tabs for 'General', 'Appointments', 'Tasks', and 'Contacts'. Below the tabs is a table with two rows, each with a red 'X' icon in the first column. The second row of the table has a green circle with the number 8 next to the value 'S4_APPOINTMENT'. The third row of the table has a green circle with the number 9 next to the value '#'. The table has columns for 'Parameter' and 'Value'.

	Parameter	Value
⊗	Sync Category of Appointments	S4_APPOINTMENT 8
⊗	Sync Prefix of Appointments	# 9

-
- 7 The sync categories and prefix can be configured in the general customizing in the tab appointments and tasks.
 - 8 The users can trigger the synchronization by setting this category in Outlook.
 - 9 Otherwise, the users can trigger the synchronization by adding this prefix to the title of the appointment.