

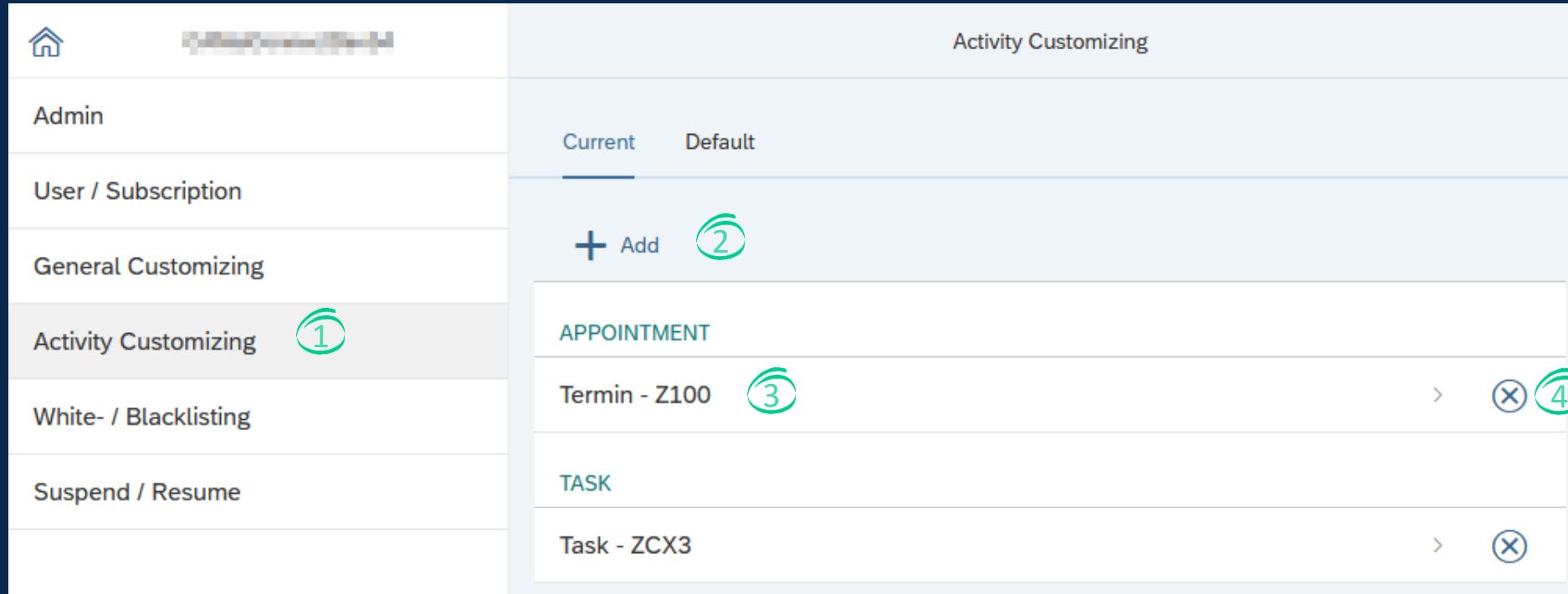


# maiConnect for S/4HANA® Admin Guides

## Activity Customizing

# Activity Customizing

## Activity customizing overview list



The screenshot shows the 'Activity Customizing' overview list in the maiConnect AdminCockpit. The left sidebar has the following menu items: Admin, User / Subscription, General Customizing, Activity Customizing (highlighted with a green circle 1), White- / Blacklisting, and Suspend / Resume. The main area is titled 'Activity Customizing' with tabs 'Current' and 'Default'. It shows two entries: 'APPOINTMENT' (Termin - Z100) and 'TASK' (Task - ZCX3). Each entry has an 'Add' button (circled 2), an edit icon (circled 3), and a delete button (circled 4).

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- ① Open the maiConnect AdminCockpit and click on the “Activity Customizing” menu item.
- ② New activity customizings can be add by clicking on the Add button.
- ③ By clicking on an existing row, you can edit the details for this activity.
- ④ An activity customizing can be deleted by clicking on the delete button.

# Activity Customizing

Add a new activity customizing

Activity Customizing

5 \*Description:

6 \*Activity type:

7 \*Category:

Synchronize notes  Don't update notes including MS Teams URLs

Synchronize attachments

> Participant options 8

> Partner functions

Status	CRM Status	Default	Prevent further updates to CRM	Prevent further updates to Exchange
☒ Abgeschlossen	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
☒ Abgesagt	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
⊕	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

i Please have a look at the product description for details.

5 Description of the activity.

6 Activity type can be Appointment, task or phone call.

7 The available categories are read from the S/4HANA system.

8 With the participant options and the partner functions you can define, which attendees are synchronized.

# Activity Customizing

## Default activity type assignment

Activity Customizing		
Current	Default	
<a href="#">+ Add</a>		
Default Activity Type	Default Activity	
Task	Task - ZCX3	⑨
Phone Call	Termin - Z100	
Recurring Appointment	Termin - Z100	⑩
Customer Visit	Termin - Z100	
Private Appointment	Termin - Z100	⑪
Appointment	Termin - Z100	
Meeting	Termin - Z100	

ⓘ The default customizing defines, which activity type to choose when synchronizing from Outlook to SAP S/4HANA.

The screenshot here shows an example configuration.

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⑨ In this example, for task synchronization from Outlook, always ZCX3 is used.

⑩ For recurring appointments the activity type Z100 is used.

⑪ Private appointments are assigned to the activity type Z100. The sync of private appointments can be turned off in the “General customizing”.