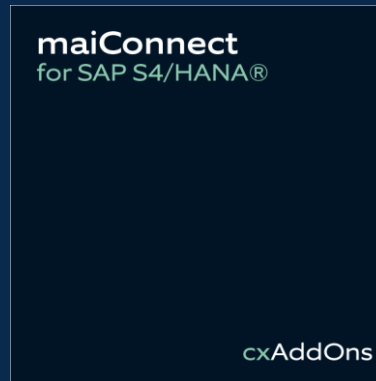


cxAddOns

Global AddOn specialists for Enterprise Software



maiConnect for S/4HANA® Admin Guides

Synchronization options

Synchronization options



Overview

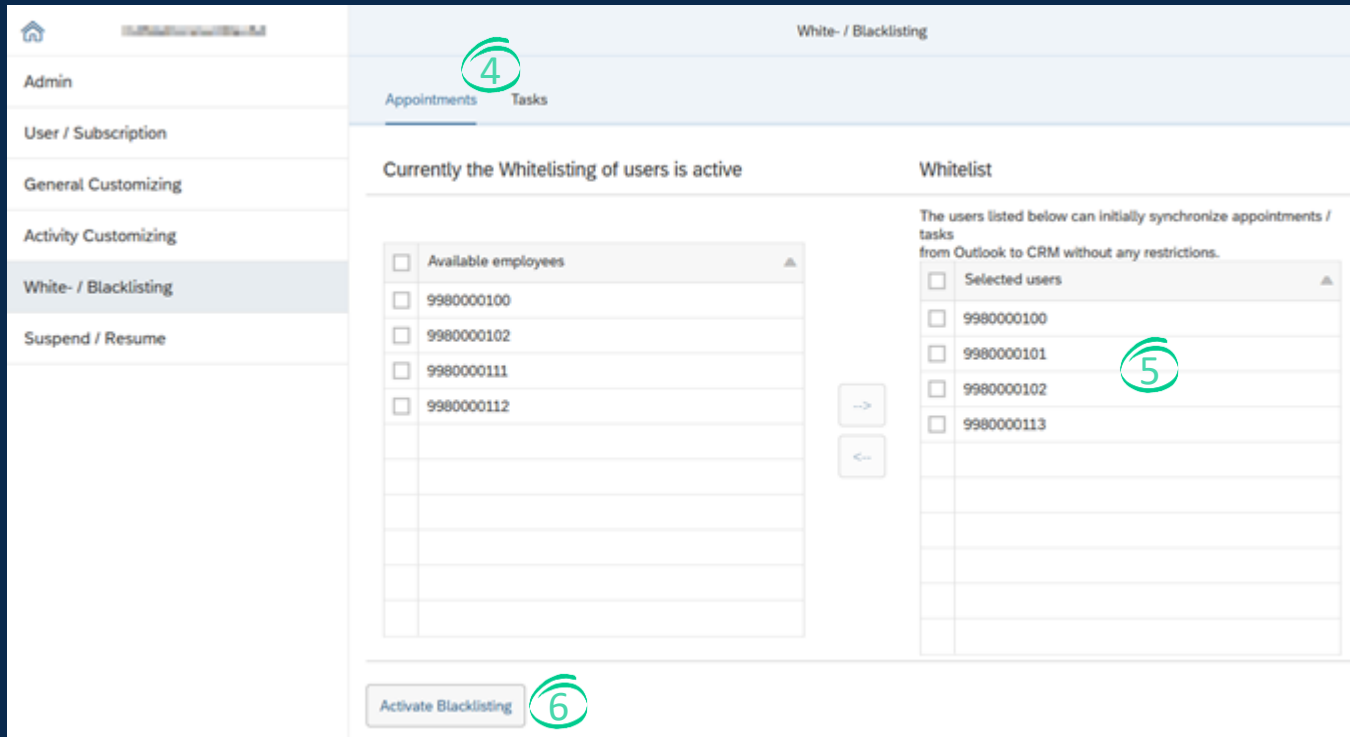
- i** There are different ways to enable the synchronization of maiConnect. The following pages show the different option.

In general, you can choose between these options:

- ① Definition of a user whitelist. These users can synchronize without restrictions.
- ② Synchronizing via adding a sync category.
- ③ Synchronizing via adding a sync prefix.

Synchronization options

Whitelist



White- / Blacklisting

Appointments Tasks

Currently the Whitelisting of users is active

Whitelist

The users listed below can initially synchronize appointments / tasks from Outlook to CRM without any restrictions.

Available employees	Whitelist
<input type="checkbox"/> 9980000100	<input type="checkbox"/> Selected users
<input type="checkbox"/> 9980000102	<input type="checkbox"/> 9980000100
<input type="checkbox"/> 9980000111	<input type="checkbox"/> 9980000101
<input type="checkbox"/> 9980000112	<input type="checkbox"/> 9980000102
	<input type="checkbox"/> 9980000113

Activate Blacklisting

i The screenshot shows a whitelist configuration for appointments.

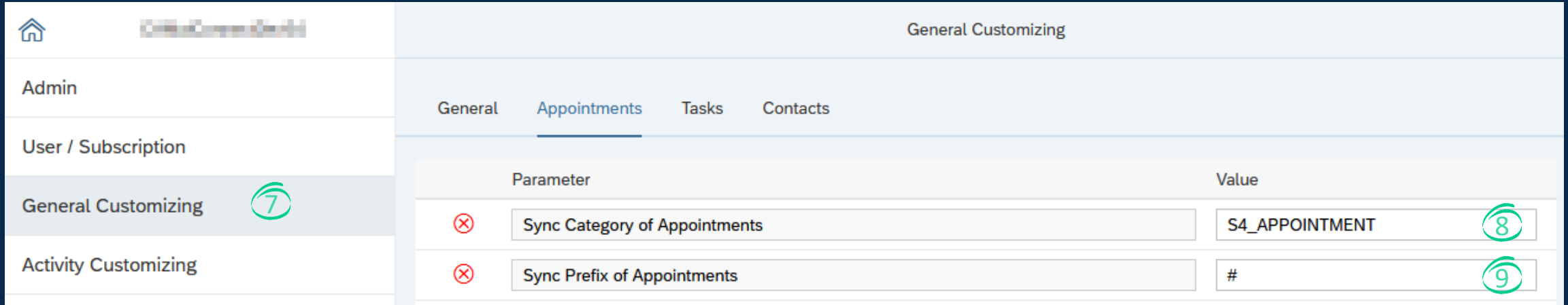
A whitelist means, that the selected users can sync appointments without having to set a category or sync tag. Every appointment in Outlook is synchronized to S/4HANA.

The users on the left cannot perform synchronizations.

- ④ White/Blacklisting can be selected for appointments and tasks.
- ⑤ Users can be moved from the list of available employees to the right list.
- ⑥ With this button you can switch between whitelist and blacklist.

Synchronization options

Sync category and sync prefix



The screenshot shows the 'General Customizing' interface. The left sidebar has a menu with 'General Customizing' highlighted and a circled '7' next to it. The main content area has tabs for 'General', 'Appointments', 'Tasks', and 'Contacts'. Under the 'Appointments' tab, there is a table with two rows:

Parameter	Value
<input type="text" value="Sync Category of Appointments"/>	<input type="text" value="S4_APPOINTMENT"/>
<input type="text" value="Sync Prefix of Appointments"/>	<input type="text" value="#"/>

Each row in the table has a red 'X' icon on the left and a circled number (8 for the first row, 9 for the second row) on the right.

- ⑦ The sync categories and prefix can be configured in the general customizing in the tab appointments and tasks.
- ⑧ The users can trigger the synchronization by setting this category in Outlook.
- ⑨ Otherwise, the users can trigger the synchronization by adding this prefix to the title of the appointment.