



# **maiTour starten & Nutzer konfigurieren**

# maiTour starten



Nach der Anmeldung in der SAP Sales Cloud ist die maiTour Kachel auf der Startseite verfügbar

The screenshot shows the SAP Sales Cloud Home dashboard. At the top, there is a navigation bar with the SAP logo and icons for search, refresh, notifications, and user profile. Below the navigation bar, the page title is "Home". A news article titled "US-Finanzministerin: Janet Yellen warnt vor Zahlungsunfähigkeit der USA" is displayed. Below the news article, there is a "maiTour for SAP Sales Cloud" tile with a green arrow pointing to it. To the right of the maiTour tile, there are two cards: "Qualified Leads" with a value of 2 and "My Opportunities Opportunities" with a value of 2. Below these cards, there is a "Upcoming Activities (25)" section with a list of activities: "Kiosk Hinz" (Today 16:28), "Kantine Niemann" (21.09.2021 09:04), and "call new store manager" (21.09.2021 10:30). To the right of the activities, there is a "My Filters" section with a plus sign and the text "No filters added. You haven't selected any filters yet."

The screenshot shows the SAP Sales Cloud Customer Selection screen. At the top, there is a navigation bar with the SAP logo and icons for search, refresh, notifications, and user profile. Below the navigation bar, the page title is "Sales Cloud". The current view is "maiTour". Below the navigation bar, there is a "Customer Selection" section with a search bar and a "Start Planning" button. Below the search bar, there is a table with columns: Customer, Priority, Days overdue, ABC Classification, Last Visit, Contact, Note, and Phone. The table contains 7 rows of customer data:

Customer	Priority	Days overdue	ABC Classification	Last Visit	Contact	Note	Phone
<input type="checkbox"/> Kiosk Schreiner Fabriciusstraße 22177 Hamburg	100		A-ACCOUNT				
<input type="checkbox"/> Kiosk Witte Limbergstraße 38518 Gifhorn	100		A-ACCOUNT				
<input type="checkbox"/> Supermarkt Keßler Hermann-Müller-Straße 38315 Schladen-Werla	100		A-ACCOUNT				
<input type="checkbox"/> Supermarkt Lauer Projensdorfer Straße 24106 Kiel	100		A-ACCOUNT		Falco Drescher		
<input type="checkbox"/> Supermarkt Moritz Geseker Straße 33142 Büren	100		A-ACCOUNT				
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Below the table, there is an "Activities (0)" section with a table that has columns: Activity, Priority, Days overdue, Type, and Time. The table is empty and contains the text "No activities in the current time period".

# Benutzer konfigurieren

Öffnen der Benutzereinstellungen



The screenshot shows the SAP Sales Cloud interface. At the top, there is a navigation bar with the SAP logo and 'Sales Cloud' text. Below this, there are tabs for 'Home' and 'maiTour'. A search bar and a 'Start Planning' button are visible. The main content area is titled 'Customer Selection' and contains a table of customer data. A green arrow points to the user profile icon in the top right corner, which is used to access user settings.

Customer Selection

Customers (7) Activities (0)

<input type="checkbox"/>	Customer	Priority	Days overdue	ABC Classification	Last Visit	Contact	Note	Phone
<input type="checkbox"/>	Kiosk Schreiner Fabriciusstraße 22177 Hamburg	100		A-ACCOUNT				
<input type="checkbox"/>	Kiosk Witte Limbergstraße 38518 Gifhorn	100		A-ACCOUNT				
<input type="checkbox"/>	Supermarkt Keßler Hermann-Müller-Straße 38315 Schladen-Werla	100		A-ACCOUNT				
<input type="checkbox"/>	Supermarkt Lauer Projensdorfer Straße 24106 Kiel	100		A-ACCOUNT		Falco Drescher		
<input type="checkbox"/>	Supermarkt Moritz Geseker Straße 33142 Büren	100		A-ACCOUNT				

More  
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Activities (0)

Activity	Priority	Days overdue	Type	Time
No activities in the current time period				

# Adressen eintragen



Start Address

Use same address for start and end

End Address

Working Days

Weekday	Include Day	Overnight	Start	End
Monday	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	08:00 AM	05:00 PM
Tuesday	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	08:00 AM	05:00 PM
Wednesday	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	08:00 AM	05:00 PM
Thursday	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	08:00 AM	05:00 PM
Friday	<input checked="" type="radio"/> YES	<input type="radio"/> NO	08:00 AM	05:00 PM
Saturday	<input type="radio"/> NO	<input type="radio"/> NO	08:00 AM	05:00 PM
Sunday	<input type="radio"/> NO	<input type="radio"/> NO	08:00 AM	05:00 PM

⊗ Cancel   ↻ Reload map   ✓ Accept

- 1 Eintragen der Startadresse
- 2 Die Startadresse kann automatisch als Endadresse übernommen werden
- 3 Eintragen der Endadresse

# Arbeitszeiten eintragen



Start Address

Landsberger Straße 300, 80687 München

Use same address for start and end

End Address

Landsberger Straße 300, 80687 München

Working Days

Weekday	Include Day	Overnight	Start	End
Monday	<input checked="" type="radio"/> YES <input type="radio"/> NO	<input checked="" type="radio"/> YES <input type="radio"/> NO	08:00 AM	05:00 PM
Tuesday	<input checked="" type="radio"/> YES <input type="radio"/> NO	<input checked="" type="radio"/> YES <input type="radio"/> NO	08:00 AM	05:00 PM
Wednesday	<input checked="" type="radio"/> YES <input type="radio"/> NO	<input checked="" type="radio"/> YES <input type="radio"/> NO	08:00 AM	05:00 PM
Thursday	<input checked="" type="radio"/> YES <input type="radio"/> NO	<input checked="" type="radio"/> YES <input type="radio"/> NO	08:00 AM	05:00 PM
Friday	<input checked="" type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input checked="" type="radio"/> NO	08:00 AM	05:00 PM
Saturday	<input type="radio"/> YES <input checked="" type="radio"/> NO	<input type="radio"/> YES <input checked="" type="radio"/> NO	08:00 AM	05:00 PM
Sunday	<input type="radio"/> YES <input checked="" type="radio"/> NO	<input type="radio"/> YES <input checked="" type="radio"/> NO	08:00 AM	05:00 PM

Cancel Reload map

- 4 Einstellung an welchen Tagen gearbeitet wird
- 5 Einstellung zwischen welchen Tagen Übernachtungen geplant werden dürfen
- 6 Einstellung der Arbeitszeiten für die Wochentage
- 7 Speichern der Einstellungen

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